



GBH Facility Rental Program

One Guest Street

Boston, Massachusetts 02135

Phone 617.300.4200

events@wgbh.org

www.wgbh.org/facilityrental

Yawkey Theater and Atrium Package

\$5,000 Facility Fee

+ Additional hard costs based on the scope of the event

Facility Fee Includes:

- o Beginning at 9am, up to 15 hours, includes same day set up, event, and strike; must end by midnight, including all load out
- o Yawkey Atrium including 16'W x 9'H projection wall for logo and branding
- o Yawkey Theater screen and projection system and 4 installed cameras; seats 200
- o Access to Guest Street parking garage and free parking after 5:30pm
- o Metcalf Lobby and coat racks for registration and guest check-in
- o Yawkey Atrium basic overhead sound system for background iPod or CD music
- o Podiums in Atrium and Theater
- o Docents to lead GBH tours
- o Catering kitchen staging area and loading dock
- o Assigned GBH event manager for help navigating onsite during planning process

Additional On-site Costs:

- o Cleaning crew
- o Security guards in garage and loading dock on day of event
- o Building staff for day of event
- o Assigned GBH event manager for day of event
- o Design and formatting of customized messages for screens, including two screens in lobby for customized messages/branding
- o GBH Production Group of Engineers and/or Lighting Crew for planning, load in, set up, run-through, event and breakdown (note: one or more GBH Production Group staff is required for all power, AV, and lighting work done in the Atrium and Theater per Union restriction)
- o Additional custom lighting and/or AV equipment
- o GBH Scenics Director for developing approved floor plans
- o GBH Electrician
- o GBH IT support
- o Custom gobo creation
- o Event support staff for load in, event, and breakdown on day of event
- o Other, such as onsite meetings with GBH Production Group

*You may add **Fraser Performance Studio** to this package with an additional \$2000 facility fee.*

All rates subject to change without prior notice.